SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

S.N.B.P. COLLEGE OF ARTS, COMMERCE, SCIENCE AND MANAGEMENT STUDIES

SANT DNYANESHWAR NAGAR, MHADA COLONY, MORWADI, PIMPRI 411018

http://snbpacsms.com/

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

SNBP College of Arts Commerce Science and Management Studies, Morwadi Pimpri was established in 2008 with the vision "To Contribute Towards Creating Centre of Educational Excellence in Computer, Commerce, Science, Arts and Management Field To Serve As A Valuable Resource For Industry and Remain A Source of Pride For All Indians." SNBPACS, Morwadi runs the Undergraduate as well as Post Graduate Courses. Under the UG Level - BA, BCom, BSc., BSc (CS), BBA, & BBA (CA) courses offered with the affiliation of Savitribai Phule Pune University, Pune. All undergraduate courses are 3 years Degree Programmes on regular basis.

The College is exactly located in the heart of Pimpri Chinchwad area. The College Library is well equipped with variety of Books, Magazines, Journals, Periodicals related to Students, Subject and Currents affairs. College has well equipped Computer Lab with modern technology. The college provides opportunities to students in sports with all sports equipment's and facilities.

SNBPACS conducts various supportive Curricular activities – Guest Lectures and workshop on various academic related themes, Personality Development Programmes, Quiz & other Competitions, Industrial Visits, Contest & Games. College organizes every year Extra-Curricular, Social, Sports activities - the Voting Awareness Camp, Medical Checkup & Blood Donation Camp, NSS Camp, Swachta Abhiyan, Nirnbhay Kannya (Self Defense) Abhiyan, Trekking Mohim, Painting Competition, University Tournaments, National Hockey Tournament, Sporto-Cultural Carnival with vigor to make students train in all fields and through this they get in touch with society, experience it practically which help them for their overall development. College has a tie-up with the industry. So many students go under various Internship Programme every year through tie-up. College organizes Placement Interviews for the students every year.

Faculty is the foundation of any educational institute, if the foundation is strong then we can create anything. So the Management focuses on Faculty by organizing various activities like Faculty Development Programme, Cultural & Sports events, Outdoor Trips etc.

Vision

To be reckoned as an institution committed to respect the five elements while equipping its students with knowledge and love translated to wisdom, to soar beyond the horizon.

Mission

To provide inputs to our students to cultivate respect for environment while facilitating an ambience to kindle the light of knowledge and Love.

To generate new knowledge by imparting value-based education to accomplish the right attitude and skill to promote academic growth to constructively contribute to the country and the world.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- State of Art Infrastructure with beautiful campus.
- Active and Visionary Board of Management.
- Strong relation with society through NSS activities.
- Social activities through SDO and Health Campaign.
- Active Function MoUs and linkages for faculty as well as students training, placement, research etc.
- Excellent ICT facilities for the teaching-learning process.
- Special activities such as training in self-defense, workshop on women empowerment,
- Special coaching to Sports students.

Institutional Weakness

- Poor socioeconomic background of the students.
- Least funding for infrastructure from Govt.
- Higher proportion of students with poor economic background.
- Poor communication skills of admitted students.
- Maximum students are first generation learners.
- Students from vernacular language.
- Limited academic flexibility since we are implementing university curriculum.
- Low paying capacity of students due to economically poor hinterland.

Institutional Opportunity

- Scope for improvement in sports activities, cultural activities.
- Scope for Inter-institutional student exchange programme.
- Strengthening of campus placements. Networking with alumni.
- Scope for starting Science faculty & PG departments/Courses.

- To start the certification courses which beneficial in recruitment.
- Developing sports and cultural infrastructure.
- Developing the collaboration with industry.
- To develop and build competencies in students to face the global challenges.

Institutional Challenge

- Sustaining self-financed courses due to government policies.

- Increasing employability of the students.
- Enhancing students' performance in sports and culture on National and International level.
- Making the syllabus more industry-friendly.
- Boosting the confidence in the socioeconomically weaker students, especially girls.
- High cost of maintenance of infrastructure.

- To achieve excellence in academics by involving masses from socially weaker sections.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute runs UG courses of SPPU University, Pune with good academic flexibility. The college is offering 06 under graduate programmes follow the CBCS/elective curriculum. All the courses are unaided. The curriculum is designed by the University. The college ensure effective curriculum delivery through a well-planned process. The college adheres to academic calendar. The head of the department monitors the completion of curriculum by every faculty member of the department. College runs certificate courses in computer for the skill enhancement of the students. The faculties have representation in syllabus revision committees. The College collaborates with industries and external agencies for consultancy and internship, small projects for the students. The volunteers from NSS and students from Earn & Learn scheme also contribute to make campus plastic free. Activities of Nirbhaya Kanya Abhiyan sensitize the students towards gender issues. Celebration of Youth Week, Science Day and National Festivals help to inculcate values among the students. Study tours and visits and field projects are conducted to enrich students' knowledge and skills. College collects feedback from all stakeholders on curriculum, teaching and learning. The feedback is analyzed and used for qualitative development of the college.

Teaching-learning and Evaluation

The institution has transparent admission process catering to students from diverse backgrounds and geographies, many from economically disadvantaged sections of society, first generation learners and sports achievers. It ensures equity and adheres to rules of the governing authorities for admission process. After admission, the college assesses the learning levels of the students through a diagnostic test and identifies advanced and slow learners. The students are informed about aims and objectives of the syllabi and the teaching and evaluation methodologies to be implemented well in advance. Advanced learners are provided with online courses and to participate in conference, Seminars and competitions. For slow learners, special guidance scheme, remedial coaching, personal counseling and extra lectures are conducted. The student-teacher ratio is 32:1. Necessary facilities like ramp, lifts and wheel chair are provided to the Disabilities. Various student-centric learning methods and tools such as field projects, on-the-job training, survey method, role-playing various academic software, ICT enabled classrooms etc. for enhancing teaching-learning processes. Field surveys, industrial visits, study tours and visits to various industries, projects and training are organized to facilitate experiential learning. Guest lectures of expertise faculties are regularly organized. The students are encouraged to participate in state and national seminars and conferences. Students' seminars, group discussion and workshops are organized for participative learning. Problem solving methods are concretely implemented in teaching. ICT and research-based teaching techniques are used in teaching. The Management appoints qualified and full-time teachers. Examination committee ensures smooth conduct of examinations and redressal of exam-related grievances. The faculties participate in workshops on syllabus revision. Institute adheres to the academic calendar for the conduct of CIE. Course objectives and outcomes, programme outcomes and programme specific outcomes are formulated by the University. Learning outcomes are assessed through exam results.

Research, Innovations and Extension

- College Research Committee promotes and monitors progress of research work.
- 04 teachers are recognized as research guides by the University and 8 scholars have completed Ph.D. under their guidance. The faculty have published 104 research papers in UGC notified journals, 108 research papers in conferences/seminars/workshops proceedings and 4 books/chapters in various reputed publications.
- 40 papers have been published in UGC approved journals with 05 books with ISBN numbers, 03 chapters' contributions and 16 conference proceedings published during last five years.
- NSS, NCC, Arts and Commerce Departments conduct wide range of extension activities. An average of 6.2 activities was organized.
- Annually to address issues of Gender, Environment, Save Girl Child, Water Conservation, Blood Donation, Tree Plantation, Cleanliness, National Voter's Day Celebration, Voter's Awareness Rally, Tax Paying Awareness, Women Health check-up camp etc.

Infrastructure and Learning Resources

The college has state of art infrastructure and learning resources which includes ICT enabled classrooms, seminar halls, well equipped science laboratories, computer laboratories, and other support facilities. The Central Instrumentation Facility (CIF) with sophisticated instruments are available in the college. The infrastructure for Badminton, Basketball, Volleyball, Kabaddi, Wrestling and Yoga is availed. The College regularly organizes intercollegiate and intergroup sports tournaments. The library is semi-automated with Integrated Library Management System and is enriched with references, textbooks, journals and magazines of all disciplines and subjects. The Budget for infrastructure, library and other learning resources is allocated annually based on the recommendations of committees constituted for maintaining and utilizing physical, academic and support facilities and its improvement. The College ensures optimum utilization of resources. Technical and support staff is appointed which monitors the overall functioning of ICT resources. Licensed copies of software's and antivirus are purchased. Uninterrupted electricity supply is ensured in the campus with the help of Gen set and inverters and UPS systems. The college maintains a satisfactory student computer ratio 18:1 with 10 Mbps bandwidth internet connection and 24-hour campus Wi-Fi facility. The licensed copies of software's are preferred and used for office purposes. RO drinking water facility is made available in the college building to ensure the health of the students. There is also a canteen in the college premises, providing hygienic breakfast, vegetarian lunch, coffee, tea, snacks and refreshments. The college has defined policies for the maintenance of physical and academic support facilities. Maintenance of computers, laboratories, library, classrooms and sports complex is done by nonteaching staff and students of Earn and Learn Scheme and experts hired under maintenance schemes. Also, college is associated with different vendors/ firms for maintaining physical, academic and support facilities as per Annual Maintenance Contracts. The Management recruits the support staff for repairing and other types of work.

Student Support and Progression

- Various types of scholarships, free ships are timely distributed to SCs/STs/OBCs and others. Support services include government scholarships, scholarships from SPPU, Pune and financial aids from the private institution and earn and learn scheme.
- College has instituted a unique imitative in discount scheme- for the students in fee as an aid to needy and poor students for continuation of education.
- Over all passing percentage is praiseworthy with 66.66%.
- College encourages entrepreneurial skills through 03 Certificate Courses and a substantial number of

students were placed through on and off campus drives.

○ The college has outstanding performance in extension, social outreach activities and in sports. Cultural Department has shown exemplary performance in various competitions.

○ The Alumni Association is functional. Meetings of Alumni Association are regularly conducted. Students have been given representation in curricular and cocurricular committees and associations such as NSS, Library Committee and Sporto-Cultural Carnival.

○ Our performance in sports is peaking with higher participation of students in university, state level participation. Our college team has won Winner trophy in Hockey Intern Collegiate. Nine students have participated in national level and two students have participated in three international sports events.

○ During the assessment period total 84 students have been placed in different sectors. Nine students have participated in national level and One student have participated in Khelo India.

○ The Examination Cell conducts examinations at the college level. Soft Skills, development, Placement support training programme is conducted every year.

○ The Students' Council is constituted as per the rules and regulations laid down by SPPU, Pune. Students were encouraged to participate in Young Inspirators' Network programme of Sakal Newspaper Group.

○ Our college publish a magazine Aspire to highlight curricular, cocurricular and extracurricular achievements of college, creative art, and encourage students to publish articles in college magazine.

Governance, Leadership and Management

The mission of the college is relevant with the national policies of higher education and is based on education as a means of overall socio-economic and educational development. The college attains the mission through the conduction of programs and activities such as NSS, Women Empowerment, Health Awareness, Soft Skills Development Program and Social Activities and Sports. Governance is decentralized with three bodies i) Management Committee (Apex Body) ii) College Development Committee (Coordinating Committee) and iii) Internal Quality Assurance Cell (Implementation and Inspection Committee) The functions of all the bodies are performed adhering to the rules and regulations enforced by the Government of Maharashtra and other apex regulatory bodies. Due representation is given to the teaching and non-teaching staff in the all the Committees. Committees are appointed to ensure smooth conduct of curricular, Cocurricular and extracurricular activities. Students are also given representation in such committees. Students' Council helps in maintaining rapport and coordination between teachers and students. The management provides state of art infrastructure for academic and research activities and sports. IQAC of the college is functional and takes initiative in organization of academic and research activities. It focuses on conduction of FDP and SDP like workshops, Seminars, presentations. It pays full attention towards the planning and implementation of the overall programme for the academic year.

Transparency is maintained in the overall administration. Library is semi digitalized. The library has digital books, Magazines. The college has purchased licensed software. College Maintenance department looks after the maintenance of infrastructural facilities of college library.

Institutional Values and Best Practices

Best Practice: 01 - Sports for Physical Fitness

Objective:

Through academic activities are importance for the student development sports activities also play valuable role in the all-round development of student. Sports help student to streamline their life style and to maintain the balance of physical and mental development.

Practice

College enthusiastically motivates students to participate in sports. Every year our college students participate in university, state and private tournament such as university zonal hockey tournament. Our students have been selected in khelo India and national level hockey tournament. Our college not only participated in university level tournament but also in private tournament like open kabbadi tournament, CM Chashaka wrestling competition, Inter-Zonal Fencing Tournament. College organized "Sporto-Cuitural Carnival" in college campus in which various sports event are organized. This carnival strengthens the physical ability of students and shows their sporting spirit.

Best Practice: 02 - **Sporto - Cultural Carnival**

Objective:

Sports and Culture are inevitable part of our lives. Along with academics, sports and culture too, accelerates the development of the students. Sporto-cultural activities play a significant role in all – round development keeping them mentally and physically fit and inculcating rich Indian cultural heritage.

Practice

The college organizes a 4 days "sporto- cultural carnival" every year in last week of December. In this carnival, light – hearted fun games are organized for students as well as the faculty, serving as a stress buster session.

Student's dress up in traditional attires symbolizing the rich cultural diversity of our nation. Along with this, for carrying forward our age old traditions, and social theme based competition is organized. The students also get the opportunity to showcase their talents through **Talent hunt competition**. Blood donation camps are organized to inculcate the humanity and sense of social responsibility.

To explore the creativity by various competitions such as creating "Best out of waste?, "Science project competition? and exhibitions of handmade paintings, along with "Cooking without fire? are organized. To encourage the young sprouting ideas of future entrepreneurs, students setup business stalls in which the products created by the students in these competitions are sold. Through this, students acquire practical knowledge of entrepreneurship.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	S.N.B.P. COLLEGE OF ARTS, COMMERCE, SCIENCE AND MANAGEMENT STUDIES
Address	Sant Dnyaneshwar Nagar, MHADA Colony, Morwadi, Pimpri
City	Pune
State	Maharashtra
Pin	411018
Website	http://snbpacsms.com/

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Dashrath Kallappa Bhosale	020-8390819061	8390819061	-	snbp.acs2022@gmail.com
IQAC / CIQA coordinator	Sudhir A. Atwadkar	-	8275001199	-	iqacacs2008@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sant Dnyaneshwar Nagar, MHADA Colony, Morwadi, Pimpri	Semi-urban	1	2900

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	XII passed	English	120	63
UG	BSc,Computer Science	36	XII passed	English	80	80
UG	BBA,Business Administration	36	XII passed	English	80	80
UG	BBA,Business Administration	36	XII passed	English	80	80
UG	BA,Arts	36	XII passed	English	120	15
UG	BSc,Sciences	36	XII passed	English	120	7

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				2				0				24
Recruited	2	0	0	2	0	0	0	0	5	19	0	24
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	5	7	0	12
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	2	1	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	0	0	0	0	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	10	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	8	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	177	2	0	0	179
	Female	146	0	0	0	146
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	23	31	8	13
	Female	13	17	12	10
	Others	0	0	0	0
ST	Male	2	0	2	2
	Female	1	1	0	0
	Others	0	0	0	0
OBC	Male	29	37	25	35
	Female	10	34	17	24
	Others	0	0	0	0
General	Male	120	143	84	79
	Female	49	94	52	70
	Others	0	0	0	0
Others	Male	1	3	1	2
	Female	0	2	0	2
	Others	0	0	0	0
Total		248	362	201	237

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	In order to develop the all-round capacities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. As per NEP, our college has Arts, Commerce and Science - multidisciplinary programs affiliated to Savitribai Phule Pune University (SPPU), Pune. A new CBCS (Choice Based Credit System) is introduced in 2019. CBCS uses a credit-based grading system and not a percentage-wise system. In CBCS system, the student gets Academic Flexibility to opt for credits and courses in different departments. The system allows students to select the

	subject as per their interest. The college will run academic programs which are truly multidisciplinary, where students from any stream can take admission and obtain a graduation. Arts and Humanities stream has diversified options of multidisciplinary learning. This enables the eligibility for students from any stream to seek admission and complete the academic education. Our college trains students with Add-on courses, Value added courses & various interdisciplinary courses like Courses in Human Rights, Cyber Law, Environmental Awareness, Democracy Governance & Election etc. Student Development Cell responsibly takes care of up-skilling the students of various streams. These are initiative of our college. Few of these courses support the academic degree of students & Employbility Enhancement Training. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.
2. Academic bank of credits (ABC):	Regarding the implementation of Academic Bank of Credits, the institution has to wait for the academic council to give a green signal. The parent university SPPU has already mandated the registration of ABC for all students w.e.f. AY 2022-2023. The institute has already implemented for the current academic year with registration of all students. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructive, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome. As per the guidelines of NEP, we follow the academic credit system as available from our affiliating University SPPU, Pune. In this system a student has to earn 132 compulsory credits from academic subjects and 8 additional credits for the successful completion of respective graduation degree. These 8 additional credits have to be earned by taking/participating/conducting various activities for the the fulfillment of the degree.
3. Skill development:	The new NEP is based on four pillars which are Access, Equity, Quality, and Accountability. At our institute we have the best environment for the

	implementation of the NEP. NSS program is the best example. The students are trained in a rational way for the life skills which they practice during the activities and residential camps in remote villages. Our college has set up a dedicated cell for Skill Development. The cell takes care of various trainings' which incorporate diversified skills in the students for facing the competitive exams and interviews. The motive of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our institute from the time of inception has been into integration of the interdisciplinary aspects of Indian knowledge systems into the day to day routine. All types of Linguistic competitions are organized by the Cultural Committee and various departments to inculcate the culture of Indian Linguistic traditions and make them understand the relevance of Indian languages. Regarding the adoption of Indian languages, the college offers various Indian languages like Marathi, Hindi and other optional languages as subjects in degree courses.
5. Focus on Outcome based education (OBE):	We follow the curriculum syllabi as advised by our affiliating university SPPU, Pune. For every program, there is Program Outcome (PO) along with a Program Specific Outcome (PSO) for the students who are obtaining the degree under that program. A detailed link is provided in our website regarding this, http://snbpacsms.com/WebsitePages/StudentCouncil/PROGRAMME_OBJECTIVE_AND_PROGRAMMEOUTCOME_24161.pdf. PO & CO are followed as per the norms provided by university. Also we follow a structured Course Outcome (CO) for each and every course undertaken by the students in the college. In the same structure, as the outcomes are defined, the faculty members take care to assess the students according to the CO by different parameters – presentation on the topics covered, objective tests, Orals, Online-submissions and

	subjective assessments. Completion of each and every course is then converted into completion of Credits for the Course. Our college follows a systematic assessment protocol for the fulfillment of the outcome of the courses and programs at different stages of the semester, typically giving a Continuous and Comprehensive Evaluation (CCE) of the students. The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.
6. Distance education/online education:	The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. Faculty members have been using ICT and modern methods of teaching. In the Pandemic (Covid-19) , all staff and faculty members of our institution adapted online platform for teaching and engaged students through various online techniques. The college had obtained the institutional license for Microsoft Teams during the pandemic for online classes & lectures.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club is set up in our college with the primary objective of sensitizing the student community about democratic rights which includes casting votes in elections. We conduct mock polling activities to give the experience-based learning of the democratic setup. We also conduct poster presentations, debates, elocution, essay writing and other programs which create awareness regarding electoral procedures.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, all students' co-ordinators are nominated from amongst the students of the batch and co-ordinating faculty members are appointed by the college. The Institution has the ELC functional with the following office bearers: Designation - Functional Role Professor / Asst. Prof. - ELC Co-ordinator Professor / Asst. Prof. - Asst. ELC Co-ordinator Final Year Student - Student Co-ordinator Second Year Student - Student Representative First Year Student - Student Representative Yes, the ELCs are representative in character representing the stakeholders. The designations and the functional roles remain the same, although the representatives change every year.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Activities done by the ELC of our institute: 1. Our students participate in Voter Awareness Campaigns aimed in educating the public in the nearby residential locations, traffic signals & locations, shopping malls etc. 2. To create awareness and interest among faculty members and students through workshops, poster presentations, elocution, etc. 3. To educate the targeted populations about voter registration, electoral process and related matters through hands on experience.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC takes initiatives that are socially relevant to electoral related issues especially awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes. 1. To help the target audience understand the value of their vote to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner 2. To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Every vote counts' and 'No Voter to be Left Behind'.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students above 18 years who are to be enrolled as voters are sensitized about democratic rights which include casting votes in elections. We conduct mock polling activity to give the experience-based learning of the democratic setup. We also conduct poster presentation, debates, mock parliaments, elocution, essay writing and other programmes which create an awareness regarding electoral procedures.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
704	714	763	603	609

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 99

File Description	Document
Institutional data in the prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	22	21	22	15

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
204.91	160.63	168.49	64.44	62.4

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

1. Preparation of Academic Calendar:

The academic calendar is prepared for the entire year for all the programs. It covers important dates such as the start and end of the semester, test week, mid-term examination, exam form filling, final examination, holidays, birth and death anniversary of the great Indian personalities, sports, cultural activities. Based on Academic Calendar, time Table is prepared for each class.

2. Teaching Plan and records:

Teaching Plan and records maintained by the teachers is the most specific level of teaching. A lesson plan and dairy supply guidance and confidence to the teacher in the teaching pedagogy. If lessons are pre-planned, both learning and teaching become simplified.

The lesson plan is helpful for the following reasons:

a. The teacher follows correct steps and procedures in education.

b. Teaching is conducted as per the teaching plan.

c. Time is not wasted in the class since the period of one lesson must be used to cover the day's lesson topic.

d. Meaningful objectives as mentioned in the CO, PO & PSO are pursued in the lesson.

e. Activities are related to the content and purpose.

f. The teachers submit the teaching record, and the actual sessions are conducted against the plan.

g. At the same time, a periodic review is driven by the concerned Head of the departments.

h. The collage materials are adequately selected and utilized.

i. Proper evaluation procedures and tools are used.

j. The most critical content is identified for learners.

3. CDC Monitoring: The CDC (now IQAC) planning has organized the following activities during the assessment period and contributed to effective curriculum delivery.

a. To conduct Induction program for first-year students.

b. To organize one-day / two-day workshop / guest lectures for guest faculty members. To organize Inter-collegiate competitions.

c. To organize a workshop on new pedagogy of Teaching, Learning, and Evaluation, Quality enhancement in HEI. Workshop on Entrepreneurship development.

d. To arrange a seminars and workshops on Choice Based Credit system and its proper implementation.

e. To conduct Academic and Administrative Audit.

4. Plan of Action:

1. Head of the Departments and staff meetings are arranged frequently, and the feedback curriculum delivery is collected.

2. Teaching Pedagogy and ICT supports and Laboratories Library Books Up-gradation and Departmental Library, Participation in curriculum revision and workshops/ conferences are used for effective curriculum delivery.

3. Pedagogies for Online and Face-to-face teaching-learning activities include several cognitive processes which enable learners to be communicative, confident, creative, and cooperative.

4. Pedagogies given below are introduced for effective communication with the students. 1. Feedback collection mechanism. 2. Face-to-face teaching-learning. 3. Generating ideas. 4. Brainstorming. 5. Concept-mapping. 6. Creative Presentations Education. 7. Exposure to the real world. 8. Case Study. 9. Cooperative Learning Strategies. 10. Project-Based Learning and Project Management. 11. Platforms for delivering online lectures. 12. Platforms for managing collaborative projects. 13. Platforms for student assessment and feedback

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 21

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 99.82

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1099	1209	789	290	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The integrated cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values, and Professional Ethics are incorporated in the Curriculum by Savitribai Phule Pune University as per the guidelines given by the University Grants Commission. A description of courses that address the above issues. The college taught the following subjects to the students of F. Y. / S. Y. / T. Y. of various courses, classes as per the curricula prescribed by the university, and these subjects/courses are included crosscutting issues like Gender, Human values, Environment and sustainability, and Professional Ethics. There are several add-on courses under the university CBCS pattern which takes care of the development of the students, along with the institutional add-on courses.

Professional Ethics: The activities were conducted and motivated the students to participate with the following aims. 1) To holistically develop our students and build their capacity to cater to the needs of society. 2) To make the students' high caliber and competent to face global challenges along with these

hands-on experiences through employable and job-oriented courses. 3) To sensitize and enrich our students through values education and Indian ethos commensurate with social, cultural, economic, and environmental realities. 4)To develop a spirit of achieving excellence in student attitude by prescribing dynamic and updated curricular inputs, professional ethics, and developing creative and divergent competencies by providing a wide range of such "value-added'' courses. The college taught the following subjects to the students of F. Y. / S. Y. / T. Y. of all classes as per the curricula prescribed by the university, and these subjects/courses are included crosscutting issues like Gender, Human values, Environment and sustainability, and Professional Ethics.

Gender: The college by gender is a co-educational institute and provides higher education to give equal opportunities to boys and girls and takes a keen interest in gender sensitization programs and motives the aspirants by organizing a variety of programs and activities with objectives of creating awareness in the areas of personality development, health, self-awareness, Independent thinking and gender are achieved through invited talks by successful women social workers, educators, entrepreneurs, and professional experts. Women empowerment & self-defence were few of the uncountable programmes.

Environment and Sustainability: Tree plantation drives, Swachcha Bharat Mission (Dindi swachhata drive), Corporate Culture webinars, Cashless Transaction, Ban on Plastic Use, Nirbhay Kanya Abhiyan mission have been organized during the assessment period and motivated the students about the issues related to Environment and Sustainability.

Human Values: Celebration of Jayanti of various eminent personalities – Gandhi Jayanti, APJ Kalam Jayanti, Savitribai Phule Jayanti & other similar programs were organized during the assessment period.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 100

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 704

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 45.9

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
237	201	362	248	329

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
600	600	600	600	600

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 30.67

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
88	64	125	79	104

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
300	300	300	300	300

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 30.61

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The college provides an effective platform for the students to develop the latest skills, knowledge, attitude and values to shape their behaviour correctly and human values. The college conducts innovative programs that stimulate students' creative ability and provide them a platform to nurture their problem-solving skills and ensure participative learning.

The college organizes an annual Academic Exhibition in which the students showcase their learning in their innovative projects. The college focuses on student-centric methods of enhancing lifelong learning skills, and faculty members make the learning activity more interactive and exciting by adopting student-centric practices below.

Experiential Learning: The college imparts the following experiential learning practices to enhance the creativity and cognitive levels of the students. Feedback collection mechanism, Face-to-face teaching-learning, Generating ideas, Brainstorming, Concept-mapping, creative presentations. Education, exposure to the real world, Project work, Summer Internship, Add-on courses, Industrial Visits, Value Added Courses Laboratory Sessions are conducted with content beyond the curriculum.

Participatory Learning: The students participate in various activities such as seminars, group discussions, wallpapers, projects, skill-based add-on courses, Case studies, Cooperative Learning Strategies, Project-Based Learning and Project Management, Platforms for delivering online lectures, Platforms for managing collaborative projects, Platforms for student assessment and feedback. The students are encouraged to participate in activities to use their specialized technical or management skills, such as Annual Gathering, Management Week, Cultural Program, Quizzes, Seminar Presentation, and Presentation and publishing of papers in conferences and journals.

Problem-solving methods: The college encourages the students to acquire and develop problem-solving skills and organizes expert lectures on various topics, motivate students to join gender equality programs, participate in various inter-college and intra-group sports events and other competitions such as Regular Assignments based on problems, minor Project development, Regular Quizzes, Case studies Discussion, Class presentations, Debates, Participation in Inter-college events, and poster presentations.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 91.96

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
24	22	22	22	22

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 23.3

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B**

Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	6	6	4	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism to deal with examination related grievances is transparent, time-bound and efficient. There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

Ø At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.

Ø The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

Ø To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.

Ø The corrected answer scripts at random are verified by HOD / Program Coordinator to ensure the standard evaluation process.

Ø The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

Ø The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

Ø Noting the values in observation and validating the theoretical aspects student must submit lab record regularly.

Ø Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.

Ø For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.

Ø For the quality of the projects, the evaluation is done by Project Review Committee along with the project guides.

Ø To ensure the transparency and curb the mall practices the university has introduced jumbling system and theory end examinations are conducted at a center other than the college.

Ø The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

Redressal of grievances at institute level:

Ø Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD / Program Coordinator.

Ø College Level: The Institute appoints a Senior Supervisor for smooth conduction of examinations of SPPU. If students are facing any problems, they are solved by the institution Chief Examination Officer appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

Ø Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at SPPU examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

· Program Outcomes (POs): It represent the knowledge, skills and attitudes the students should have at the end of a course completion of their respective programs.

· Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

· Program Specific Outcomes (PSOs): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes are communicated to the stake holders of the program by the following procedures. POs and PSOs are approved by the Principal POs and PSOs are available in the Institute website (http://snbpacsms.com/). POs and PSOs are kept in prominent locations of the campus for staff, students and public view. POs and PSOs are displayed in Department office, Laboratories and Department library. POs and PSOs are communicated to employers and Alumni by sending mail and during the Alumni Meeting. During the class committee meeting and faculty meeting POs and PSOs are reviewed among the students and staff members. Vision and Mission of Institute and department are informed to the parents during Parents-Teachers Meeting. Course Outcomes (COs) are framed at Principal meeting. The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the faculty members. Even though the COs are given by the Savitribai Phule Pune University along with the syllabus, if necessary, the COs are modified and reframed by the course faculty members. COs are communicated to the students during the Orientation Program itself. COs along with lesson plan are printed and issued to the students during the first class. During the discussion of the course, the outcomes of the course are also focused. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 79.8

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
256	206	182	45	34

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
282	220	207	89	108

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.82

File Description	Document
Upload database of all students on roll	[View Document]

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0.61

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0.61	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure.

The details are as under:

1. Promoting Innovation: The College has created an Innovation & Entrepreneurship Development Cell (Activity Cell) for promoting innovation & entrepreneurship activities. The formation of Activity Cell is as per the college guidelines. Students are encouraged to present their innovative working project models & products through annual project contest under the activities of "Sporto-Cultural". The contest witnesses the participation of multiple projects across all the departments. Few the outstanding project ideas are identified for commercial product development or submission to agencies for research funding. The best projects are forwarded for the University Level "Avishkar" competition.

2. Technology Business Incubation Park: College has planned to established TBIP (Technology Business Incubation Park) with the support of institutional managment. Institution has initiated various activities like pre-incubation support, start-up initiatives & training programs. The institute organized several

Entrepreneurship Awareness seminars & programs.

3. Center of Excellences: The faculty& students are encouraged to take up research & developmental activities by utilizing the existing resources. Our mentors for Center of Excellences from Industrial Automation, Tata Motors, Quick Heal have helped our students to develop necessary skills & develop innovative projects in various domains.

4. Human Resources: The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. Institute has taken an initiative to encourage the faculty members to pursue their Ph.D work. Faculty are also encouraged to participate in various skill enhancement programs under govt. schemes.

5. Research infrastructure: The College has a Research & Publication Cell to motivate the faculty members to write research projects and submit it to various supporting agencies like DST, AICTE, DBT, etc. Research Cell also helps to create research culture among faculty members and students.

College has signed 17 MOUs / Collaborations with few industries to promote real-time project development.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 8

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	4	2	2	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.01

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.19

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	0	3	0	8

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college undertakes various extension activities in the neighbourhood community. The students & staff organizes various activities in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, Shramdan (Dam or Bund construction), Social interaction, Group discussion on Eradication of superstition, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. NSS volunteers perform skits for the awareness of various social issues in the rural parts.

The students of the college organize various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan, National equality awareness. The various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Janani suraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps, Dental check-up camp, etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

Post the pandemic in year 2021, the college organised Vaccination Drive & camp for the students and residents in the neighbourhood residential societies.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The institute has been recognised by various organisations for its contribution to the society in various extension activities. The NSS unit of the college has been recognised for its efforts in the neighbourhood villages for the contributory activities. The gram sarpanch of the villages wherever the NSS unit camped has been appreciated. The institute has received accolade for its contributory blood donation camp and tree plantation campaigns. The HEI has received a Gratitude Letter from Snehwan a ray of hope for its substantial contributions. We would never forget to mention the letter of appreciation from Kinara Old Age Trust for the support from our students, staff & teachers.

Out college is a comparatively new institute in the vicinity but has still received a lot of good response & appreciation from the society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 44

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	4	15	11	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 17

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The college has a well-developed campus of 1 acres, and the built-up area is approximately 2900 sq. mtrs. It is equipped with modern facilities and learning resources to achieve academic excellence according to the college's vision, mission, objectives, and core values.

The college has adequate learning resources, including classrooms with smart classrooms, library and reading area, laboratories & computer centre with LAN, printers, scanners, 100 MBPS internet connection, sports ground, IQAC office, Examination Strong Room, seminar hall, and conference hall, RO water purifier system, safe drinking water, separate restrooms for ladies & gents, parking space, and lawns. The available infrastructural facilities are optimally utilized.

The college continuously strives to create and enhance infrastructure in buildings and other facilities to provide an excellent teaching-learning environment.

Some of the recent initiatives taken are as follows:

1. Upgradation & procurement of IT infrastructure regularly given the current developments and advancements in technology.

2. Upgradation of Learning Management System (LMS) & Exam system according to online exam system.

3. Safety and Surveillance around 23 cameras 24 x 7.

4. Well-furnished, ICT enabled SMART 28 classrooms.

5. Women friendly, harassment free environment

6. ICT-enabled 2 laboratories, with 100 MBPS broadband connectivity.

7. Plastic Free, nuisance free, pollution free educational campus.

8. Spacious seating arrangements with the qualitative furniture.

9. Cleanliness, light, and ventilation facilities are maintained in classrooms and laboratories.

10. Black Boards, White Boards, and Green Boards are available in the classrooms.

11. A well-furnished computerized administrative office along with ICT enable cabin of the Principal.

12. Well-equipped laboratories for Electronics, Biology and Physics.

13. Well ventilated Auditorium and Seminar Hall with ICT facilities.

14. Women Redressal Cell, Career Counselling Cell, Student Welfare Cell, Canteen, Drinking Water (RO), Wi-Fi, Medical Room, First Aid Box, LCD projectors, EPBX system, air conditioners are available on the campus.

The college has adequate facilities for organizing cultural activities, open ground for sports and games, gymnasium, and yoga. The college network in curriculum and extra-curriculum is a solid and well-established infrastructure for this purpose. A highly learned cultural committee look after the cultural and sports activities in the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 0.07

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0.44	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The college has a library, and a qualified librarian has been appointed.

The Library has a vast collection of 1993 books, within 1095 titles, reference books, and other books, along with 5 National, peer-reviewed journals and bound volumes of journals. The library is updated with 7 magazines & 5 daily newspapers. The library infrastructure is equipped with 8 computers having 240 e-books and e-content.

Sl. No	Particulars	Quantity
1.	Total Books	1993
2.	Titles, Reference Books & Other books	1095
3.	Journals (National & Foreign)	5
4.	Newspapers & Magazines	12
5.	E-books	240

The reading area is well furnished to accommodate 50 students and provides a conducive environment for study. The Library has developed the database of its collection through library software. The Library is partially computerized with a issue-and return process, online public access catalogue facility is made available in the Library. The Library has an N-list consortium of information library networks (INFLIBNET). All the active book collection is updated in the library excel database, and the catalogue is available for students and faculty members. The issue and return of books, daily book issuing and receiving routing is performed under the able guidance and supervision of the Librarian. The Library has developed its collection database and maintains the following database through the excel sheets. The library is currently implementing VIDYASAGAR software for complete management of library.

The library is completely under CCTV surveillance, making it a safe & nuisance free zone for academic utilization.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The college is a traditional institute and offers various programs affiliated to the parent university. Most of the courses have the chock and talk method for teaching the curriculum and direct the students to learn through memorization and recitation techniques. Therefore, the college has adequate IT facilities to strengthen these programs' teaching and learning processes. The computer lab is equipped with 58 computers with the latest configurations and equipped with a wide range of licensed system software, antivirus, and application software. UPS & Generator backup is there in the computer lab to ensure

uninterrupted usage of the lab. The entire computers are connected with LAN and well connected to the internet connectivity of 100 MBPS to help students and faculty members to carry out their academic and other work. Lab assistants are appointed for daily monitoring purposes. LCD projectors are available to provide effective teaching for the student. Faculty members use PowerPoint presentations, videos, etc., in the classrooms to enhance the teaching-learning process. Scanners, printers, Xerox facilities, are available, and faculty make use of this for the benefit of students. The college campus is WI-FI enabled. Faculty members can access Wi-Fi anywhere on the campus to gain additional information, carry out research activities, download information related to the curriculum, gain further knowledge about their subjects, then pass it on to the students. Students are encouraged to use IT infrastructure in the best possible way to augment their learning and hone their IT skills which is a must in today's environment. The college has installed CCTV on the campus to ensure the security and safety of people and property. The computers, peripherals, and related equipment and accessories are regularly updated and increased, replaced to meet the increasing demand of the teaching-learning process. At the beginning of the academic year, a need assessment for up-gradation and the existing infrastructure is carried out based on the suggestions from HODs / Program Coordiantors and faculty members. Regular maintenance of the IT infrastructure is done at the beginning of the academic year for the deployed Software applications and UPS / Genset backup. The college has continually been reviewing the current needs, and accordingly, the internet bandwidth is upgraded from time to time.

Year-wise up-gradation of IT facilities.

1. The college has upgraded the 50 Mbps Leased Line (before covid-19 lockdown in 2020) Internet connectivity to 100 Mbps Leased Line in 2022.

2. Wifi Internet connectivity is available to the students and faculty in classrooms.

3. HODs / Program Coordinators cabins' & staffrooms are equipped with computer and internet connections.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 12.14

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 58

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 0.94

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.34539	0.12582	4.77175	0.92052	0.07580

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 40.88

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
252	238	353	288	256

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 61.83

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
601	460	507	404	126

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 57.66

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
177	146	138	32	30

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
282	220	207	89	109

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 16.87

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
5	1	3	3	2

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
22	8	21	22	10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 25

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	8	9	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 23.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	7	34	28	20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has a registered Alumni Association. This functions for the overall development & contribution of the college. This contributes significantly to the development of the institution through financial and other support services.

The Objectives of Alumni Association are:

1. To keep a register of all Alumni of college and their pertinent data.

2. To maintain the updated and current information of all Alumni.

3. To encourage, foster, and promote close relations among the alumni themselves.

4. To promote a sustained sense of belonging to the Alma Mater among the Alumni by regular contact with them.

5. To provide and disseminate information regarding their Alma Mater, its graduates, faculty members, and students to the Alumni.

6. To assist and support the efforts in obtaining funds for development.

7. To guide and assist Alumni who have recently completed their courses of study to keep them engaged in productive pursuits beneficial to society.

8. To provide a forum for the Alumni for exchange of ideas on academic, cultural, and social issues of the day by organizing and coordinating reunion activities of the Alumni

9 The Alumni Association achieves these objectives by staging an annual program of events and reunions through communications, providing a range of discounts and services for alumni, and supporting student scholarships and other fundraising initiatives.

Procedure:

The Annual General Meeting is conducted after the financial year's completion but within six months from the end of the financial year.

Governing Council Meetings are conducted once in three months.

The agenda of the meetings are circulated to the members before seven days of the meeting.

The quorum of the meeting is 1/3 attendance of the members.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college.

For example, these are Examination cell, career and counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked monthly by teaching register. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college. The financial requirements are proposed by various committees and the Principal and the management committee approves it.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The institution has planned & mapped various strategic goals and plans its development at various levels.

Institution Strategic Goals: 1. Following effective teaching learning process 2. Developing and following leadership and participative management 3. Establishing a continuous Internal Quality Assurance System 4. Ensuring good governance 5. Ensuring student's development and participation 6. Ensuring staff development & welfare 7. Developing financial management 8. Put emphasize on Institute – Industry interaction and partnership 9. Development of entrepreneurship 10. Encouraging research and development work 11. Increasing internal revenue generation 12. Increasing Alumni Interaction and participation and Outreach activities 13. Engagement in Community Services and Activities 14. Developing physical infrastructure 15. Getting memberships of professional bodies, Local chapters, student's chapter etc.

After approval of Strategic development plan the next step is its implementation. During implementation the progress of strategy shall be measured from time to time. Hence the measurable success indicators are clearly spelt out in the implementation document. The Principal along with Academic Council and other team member will be the custodian for strategic plan and its deployment.

Monitoring of strategic plan:

The implementation of strategic plan will be monitored time to time by Principal, Academic Council and other committees through periodic review. The section heads will prepare the detailed progress report and present it in the review meetings. The benchmarking of quality standards and its monitoring, evaluation of attainment will be carried out by the IQAC independently. The IQAC will report the findings to the Academic Council and GB. With thorough analysis of outcomes and based on IQAC report, the above will recommend the corrective actions, need of further processes and deployment of resources. All these reports will be forwarded for further discussions and implementation by the Board of Trustees.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

  1. **Administration**
  2. **Finance and Accounts**
  3. **Student Admission and Support**
  4. **Examination**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching

and non-teaching staff

Response:

The institution has effective welfare measures for teaching and non-teaching staff. In our Institution Staff welfare is given foremost importance.

In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

Ø Faculty members are eligible for Earned Leave

Ø Concession for the school fee.

Ø Employee gets fees concession for their ward.

Ø As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.

Ø Sponsorships to attend and present papers in conferences both in India as well as abroad.

Ø Internet and free Wi-Fi facilities are also available in campus for staff

Ø Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.

Ø Faculty members can obtain admission for their wards in SNBP School & Junior College as well.

Ø Faculty Development Program to enable faculty to visit foreign universities for study/ research

Ø 45 days - Summer and Diwali Vacations for faculty members

Ø Faculty development programs(FDP) for faculty members on regular basis

Ø Skill development courses are organized for non- teaching staff to enhance their skills in work environment.

Ø Automation of attendance and leave using biometric system.

Ø All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.

Ø The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.

Ø All the staff members are treated on par with each other in obtaining benefits from the institution.

Ø Worker Engagement is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.

Ø Motivation through counselling is also available for staff members to create a healthy working environment. This not only increases the work life balance of the employee, it also helps us in increasing the productivity and allows our staff to work effectively with complete satisfaction.

Ø Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum. In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 55.34

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	2	7	10	29

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 82.61

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
23	6	27	56	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	8	6	5

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

The HEI has a fullproof system of financial audits by internal & external audits by authorised auditors.

The institute is a self-financed institution, where the funds are generated through the fees paid by the students. The institute has other major funding resources as follows:

- Funds received from SPPU - Under SDO & Under NSS.
- Funds received from industry (collaboration & consultancy)
- The management makes up the deficit amount whenever needed for programmes of Student Welfare Association.

Grants under SDO are meant and utilized for conducting seminars, conferences and workshops, training programmes, industrial tours etc. Majority of the payments are made through cheques to ensure transparency.

Grants under NSS utilized for conducting social activities like, Swatchata Hi Sewa Campaign, NSS special camp etc. to impart social awareness among students.

Grants under Student Welfare Association utilized for conducting various programmes such as earn & learn schemes, women empowerment programmes, Nirbhay Kanyya scheme for students. Under these programme various activities are to be conducted which help to enhance the student strength, ability and personality.

The college has a yearly budget that is approved by the Principal in College Development Committee and forwarded for sanction to the Trust Board.

Internal Financial Audit:

Trust has established its own internal audit department which checks the financial accounts and suggests corrections, if required. For an internal audit, Chartered Accountant appointed by the authorities of the Management. The audit discrepancies and queries are resolved by the account department under the guidance of principal.

External Financial Audit:

Optimal utilization of resources

· The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.

· The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute would be encouraged and will receive special commendation.

· Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.

· Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.

· The optimal utilization is ensured through encouraging innovative teaching-learning practices.

· The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings.

· The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.

· Library functions beyond the college hours for the benefit of students, faculty, and alumni.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC is established 24th August, 2022 in the college. Before IQAC the institute had LMC (Local Monitoring Committee). The IQAC monitors the implementation of vision and mission of the college and trying to improve the quality and assurance strategies such as enhancing the quality of faculty, gender equality, conduction of extracurricular activities, etc.

The two representative contribution of IQAC are:

Enhancing the quality of faculty:

IQAC has been promoting the quality culture in overall activities of the institute. Therefore, every year, IQAC conducts two meetings and in the meeting it takes the review of the status of overall performance of the teachers such as research work, publication, participation in various faculty developing programmes, seminars, conferences, etc

Students Welfare Programmes:

IQAC took initiative in preparing proposals for student welfare programme. IQAC submitted the proposal for the student welfare programme to SPPU and took the efforts to develop various programmes such as earn & learn schemes, women empowerment programme, workshops, Nirbhay Kanya scheme for students to enhance the student's strength, ability and personality.

The institution reviews its

- Teaching Learning Outcomes
- Structures & Methodologies of operations
- Learning outcomes

The institution has adopted process for review of teaching learning processes. It follows monthly report which includes syllabus completion record, organization of activities at departmental level. The syllabus, curricular & extra-curricular activities are appropriately imparted and completed and adhered to teaching plan, departmental plan, academic plan respectively. The individual faculty record is verified and signed by program co-ordinator of the concerned departments and is then submitted to Principal. The Principal monitors the overall teaching performance of the teachers.

The procedure of the college is reviewed by means of direct interaction with various stakeholders like students, parents, employers, alumni etc. The college has provided interactive smart boards in many classrooms to encourage the use of ICT. The college has YouTube channel, Facebook page, Instagram handle and uploaded various activities photos, videos etc.

Academic results are indicators of learning outcomes. After every semester, result analysis is made by respective department and appropriate action is taken to improve the result.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, religion, political opinion, national or social origin, property, birth, or other. Safety, security, and well-being, along with gender equity and a friendly working atmosphere, are the issues of prime concern. Gender sensitivity is an inherent value in the cultural ethos of the college and its neighbouring community, as is evident by the following facilities.
1. Well-trained and vigilant women security guards stationed across the campus. 2. Security checkpoints at all campus entries and exits. 3. Extensive surveillance network with 24x7. 4. Strict implementation of Anti-Ragging, Anti-Smoking and Mobile Free Campus. 5. Awareness campaigns on women safety and gender sensitivity through street plays, rallies, and camps by NSS volunteers. 6. Formal and informal avenues for counselling male and female students and staff for academic and other issues/problems. 6. All first year students are orientated about complaint redressal mechanisms available in the College like Anti-Ragging Cell, Sexual Harassment committee and Student Grievance Redressal Cell.

The college shows gender sensitivity in providing various facilities to the students, like providing equal platforms, equal opportunities, and education to girls. The college is a co-education institution and emphasizes giving importance to non-discrimination and equality. The Women's Empowerment Cell, Equal Opportunity Cell, Anti-ragging Committee, Internal Complaints Committee, and Grievance Redressal Cell are worked together to ensure that the female staff and girl students are treated in an honourable and respectable manner within the college environment.

In addition to this, gender sensitizing activities are organized for the girl students through the activities of various cells. Some of these programs create awareness among girl students about their social rights. Other specific issues related to behaviour and problems that girl students could face during their college days are discussed. Most of these programs are conducted in lectures followed by interactive sessions with the speakers. All the topics are oriented towards Indian women and changing scenarios of gender bias. The topics include health and diet, personality development, career opportunities in various fields for girls, goal setting, choosing a life partner, preparation for an interview, and self-analysis.
Nirbbay Kanya Abhiyan is conducted through the NSS unit every year and conducts Self Defence Workshops in the college to strengthen the girl students and boost their confidence.

Commemoration of National days of importance and International days' help develop the felling of international humanitarian nature amongst students. Various cultural events and festivals like Ganeshotsav, Navratri & Janmasthami celebrations along with World Aids Day, World Cancer day and many other are an integral part of the college activities

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college takes several efforts and initiatives in providing an inclusive environment, tolerance, and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities by celebrating many cultural activities, sports events, get-together birth anniversaries of national icons, National and International Days, and Events and Festivals. The college aims at bringing tolerance and harmony among the students and teaching and non-teaching staff.

Orientation Program (Fresher's Meet):

The college celebrates every year fresher's Meet. The main aim of this Meet is to give a warm welcome to the newly admitted students. Such meets not only build their confidence but also add creativity to their levels. It is the day when seniors and junior students come together and celebrate this program with the help of faculty members.

Books Reading Day:

The college organizes the Books Reading program on the occasion of the Birth Anniversary of A. P.J. Abdul Kalama on 15th October every year. The main motto of this program is to ensure communal and religious harmony among the students.

Navaratri Festival:

The college students and faculty members have celebrated the "Navaratri Festival" every year in the college. After this function, many cultural programs are organized traditionally.

Ganesh Festival:

In Maharashtra, Ganesh Chaturthi is known as Ganesgotsav. Hindu families install clay statues for worship during the festival. The Murti is worshiped in the morning and evening with offerings of flowers, durva, and modaks. The main objective of this festival is to ensure communal and religious harmony among the students.

Socioeconomic and cultural diversity:

The college organizes various programs to ensure harmony among the students by making awareness about the visit to the slum area, social-economic village survey, blood donation camp, and human dignity. The college organizes an annual cultural meet every year to promote cultural harmony among the students and teaching and non-teaching staff. All students have inclusive participation in these activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice: 01

Title of Practice: Sports for Physical fitness Objective of the Practice:

Through academic activities are importance for the student development sports activities also play valuable role in the all-round development of student. Sports not only keep the body fit and healthy but also help to reduce body fat and slow down the aging process. Sports help student to streamline their life style and to maintain the balance of physical and mental development. Through sports activities the decision making power of students improves and they also learn various ways to tackle pressure issues in different situation sports and physical education provide opportunity to student to improve their leadership quality and competencies

The Context:

The college has excellent sports infrastructure facilities and encourage students to participate in sports activities selection trails of games are conducted to select the players for different games. After the selection of the player, they are allotted the games as per their selection. The players are train for the games of their choice and achievements. Regular practice sessions are arrange for the players to improve their performance

The Practice

College enthusiastically motivates students to participate in sports. Every year our college students participate in university, state and private tournament such as university zonal hockey tournament. Our college team also participates in various university games like kabbadi, football, reselling, and hockey. Our students have been selected in khelo India and national level hockey tournament. Our college not only participated in university level tournament but also in private tournament like open kabbadi tournament, CM Chashaka wrestling competition, Inter-Zonal Fencing Tournament. College organized "Sporto-Cuitural Carnival" in college campus in which various sports event are organized. This carnival strengthens the physical ability of students and shows their sporting spirit.

Evidence of the Success - Result of college in sports

1. Eight players had participated in khelo India national level hockey tournament.

2. Seven players had participated in all India interuniversity hockey championship
3. Fourteen players had participated in interzonal hockey tournament
4. Two players had participated in interzonal archery tournament
5. One player had participated in inter rowing tournament
6. One player had participated in interzonal fencing tournament
7. One player had participated in interzonal best physique tournament
8. One player had participated in interzonal wrestling tournament
9. Thirty One players participated in University State Nationals
10. Thirty Six Players played for state/ Zonal
11. The college won seventy four medals in various tournament

Problem Encountered and Resources Required

Restricted availability of sports facility and equipment

Best Practice: 02

Title of Practice: Sporto - Cultural Carnival Objective of the Practice:

Sports and Culture are inevitable part of our lives. Along with academics, sports and culture too, accelerates the development of the students. Sporto-cultural activities play a sigficant role in all – round development of the students as sports keep the students mentally and physically fit and cultural activities inculcates our reach cultural heritage and values into the students

The Context:

The college encourages sports and cultural activities through this "Sporto-Cultural Carnival?. This carnival aim at enriching students with our cultural legacy and also encourage their young sprouting business ideas to sculpt them into future entrepreneurs through various light-hearted fun games and activities.

The Practice

The college organizes a 4 days "sporto- cultural carnival" every year in last week of December. In this carnival, light – hearted fun games such as book balancing, one - leg race, lemon and spoon race, etc is organized for students as well as the faculty. These light- hearted fun activities serve as a stress buster session for the students and the faculty.

Student's dress up in traditional attires symbolizing the rich cultural diversity of our nation. Along with this, for carrying forward our age old traditions, mehandi and social theme based rangoli competition is also organized. Themes such as **save girl child, save water, save environment**, etc explore the social awareness among the students. The students also get the opportunity to showcase their talents through **Talent hunt competition**. Blood donation camps are organized to inculcate the humanity and sense of social responsibility among the students.

To explore the creativity of the students various competitions such as creating "Best out of waste?, "Science project competition? and exhibitions of handmade paintings, along with "Cooking without fire? are organized. To encourage the young sprouting ideas of future entrepreneurs, students setup business stalls in which the products created by the students in these competitions are sold. Through this, students acquire practical knowledge of entrepreneurship.

Evidence of the Success

Through these experiences some of the students gained inspiration to start their own startup businesses**.**

Problem Encountered and Resources Required

The resources which are used for the carnival includes Seminar hall, Class rooms and playground where the activities are conducted. Apart from these, other resources which were taken from the Activity Department includes props for the fun games, etc.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

In conjunction with the Mission & Vision of the HEI, we have established as a brand in the SPORTS Arena of the undergraduate level colleges in the country. Our college having produced the following number of participants and accolade achievers in various levels.

Yearwise Students Participation in Sports

Year	Intercolle giate	Interzona l	Inter Universit y / National	Organize d Event
2017-2018	3	1		
2018-2019	30	7	1	
2019-2020	19	12	5	
2020-2021				
2021-2022	17	14	25	8

The institute boasts of not only participating in the various sports events, but also has recogniseable number of events hosted at the national level.

Yearwise Sports Details

Number of Students Eventwise

	All india Inter university Hockey tournament	West Zone Inter University Hocke y Tournament	Khel o Indi a	Interz onal Hocke Tourn ament	Interz onal yArche ry Men	Interc ollege ate Hock eyMens	Interc ollege ate Hocke ying Wome n	Interc ollegea teWrestl ying Wome n	Inter zonal &State level Wrestling Wom en	Interz onal Rowin Tourn ament	In or ngF ar

Year													
2017-2018	-	-	-	-	-	-	-	3	1	-		-
2018-2019	1	1	1	6	1	15	15	-	-	-		-
2019-2020	5	5		7	1	18	-	-	-	1		1
2020-2021	-	-	-	-	-	-	-	-	-	-		-
2021-2022	6	6	6	7	-	15	-	-	-	-		-

There is none other institute in the vicinity or even in the city which has ever achieved any such level of competancy in sports.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

S.E. Society was formed by Hon'ble Dr. D.K. Bhosale (Founder Secretary) and Dr. Vrishali Bhosale (President) in the year 1996 with the motto *'Kindle the Light of Knowledge and Love'*. At initial stage it was started with Nursery and School in Yerwada with its growing age this tree become more fruitful and established its branches at Morwadi, Rahatani, Moshi, Wakad and Wagholi with various courses. Today it is offering curriculums of CBSE, Maharashtra State Board and courses affiliated to Savitribai Phule Pune University.

Undergraduate Graduate level courses run in **SNBP College of Arts Commerce Science and Management Studies** was established in 2008 with the vision *"to be reckoned as an institution committed to respect the five elements while equipping its students with knowledge and love translated to wisdom, to soar beyond the horizon."* The institute is located in Morwadi, Pimpri on old Mumbai-Pune National Highway.

The college is permanently unaided institute affiliated to Savitribai Phule Pune University (SPPU), Pune (Formerly University of Pune). It is recognized by the Government of Maharashtra.

The college was established in 2008 to impart graduation courses in Arts, Commerce and Science to cater to educational and socioeconomic needs to the people living in Pimpri Chinchwad area.

Concluding Remarks :

Since its inception, the institution has challenged itself to achieve more than is expected. It has been setting benchmarks of unparalleled success without compromising on quality and value based education in scientific, commercial, professional vocational, industrial and technical streams. From initially being a small college catering to about 200 specially chosen students, in the recent past it has shown an increase of student's intake nearing about 800. Overall development of the individual is the goal of education and we all have to ensure that there is no stone left unturned to equip the student of today for the challenges of life.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)** 2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years* Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>88</td><td>65</td><td>125</td><td>79</td><td>104</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>88</td><td>64</td><td>125</td><td>79</td><td>104</td></tr></table> 2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr></table>
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>26</td><td>24</td><td>24</td><td>24</td><td>24</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>24</td><td>22</td><td>22</td><td>22</td><td>22</td></tr></table>
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	4	2	2	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	4	2	2	0

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

   3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	3	8	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

   3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	0	3	0	16

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	0	3	0	8

  Remark : as per data

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	8	27	18	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	4	15	11	9

6.2.2	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality initiatives with other institution(s)/ membership of international networks** 3. **Participation in NIRF** 4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: C. 2 of the above
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 53 Answer after DVV Verification : 99
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
----	----	----	----	----
31	24	23	24	19 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
----	----	----	----	----
23	22	21	22	15	